



NOVAworks Workforce Board
November 30, 2022 Meeting Minutes

PRESENT: T. Baity, G. Biggs, D. Bini, R. Brunson, J. Cohen, R. Foust, H. Goodkind, E. Hamilton, N. Leonor, S. Levy, J. Lind, A. Manwani, J. Miner, M. Nemits, J. Morrill, S. Porter, A. Switky, K. Vartan, M. Vittal, and T. Woo

ABSENT: C. Galy, P. Guevara, B. Guidry-Brown, B. Murphy, and N. Williams

ALSO PRESENT: M. Sessions, L. Anders, J. Cheyer, L. Jackson, G. Pham, E. Stanly of NOVAworks staff

Meeting was held remotely via videoconference call.

1. CALL TO ORDER

Co-Chairperson J. Morrill called the meeting to order at 12:03 p.m.

2. PUBLIC ANNOUNCEMENTS

No public announcements.

3. APPROVAL OF AGENDA

It was moved by J. Lind, seconded by A. Switky, and carried by voice vote to approve the agenda as submitted.

4. REPORT FROM THE CHAIR

4A. Welcome New Board Member: New Board member Greg Biggs of Vander-Bend Manufacturing was welcomed to the Board.

4B. Customer Success: A video recording of a customer's testimonial was shown that highlighted the customer's job search experience and NOVAworks contributions to her success.

5. PUBLIC HEARING

5A. Approval of September 28, 2022, Meeting Minutes: It was moved by A. Manwani, seconded by T. Woo, and carried by voice vote to approve the minutes as submitted, with abstention from S. Levy.

5B. GENERAL BUSINESS:

5B1. Election of Workforce Board Officers for Calendar Year 2023: The election of Board officers takes place at the last scheduled Board meeting of the calendar year. The slate of prospective candidates for the election of Board officers for 2023 was: Co-chairpersons J. Morrill and A. Switky (both private sector seats), and Vice Chairpersons R. Foust (private sector seat) and P. Guevara (public sector seat). There were no nominations from the floor. It was moved by J. Lind, seconded by R. Brunson, and carried by voice vote to approve the slate of candidates for 2023 Board officers.

5B2. Report-out from Finance/Audit Subcommittee: Acceptance of Year-End Financial Statement: On November 1, the Subcommittee met and reviewed the financial statements and audit and monitoring reports for the past year. This year, in addition to the WIOA formula funding, staff effectively managed funding from 10 different grants from federal, state, and local governments and three different grants on behalf of the regional partners. The Program Year 2021 Year-End Financial Statement was reviewed

with the Board. The City of Sunnyvale audit report and State Equal Employment Opportunity monitoring report had no findings. It was moved by S. Levy, seconded by R. Foust, and carried by voice vote to accept the Program Year 2021 Year-End Financial Statement.

5B3. WIOA Local and Regional Plan Modification Process: WIOA services are guided by four-year regional and local plans. Two years after the plan release, local workforce boards must modify the plans to reflect changing economic conditions and the State's priorities. Modifications to the local and regional plans are due to the State by March 31, 2023. NOVAworks is seeking initial input from the Board and Stakeholders' Group through a four-question online survey. The plan modifications will be released for public review on December 16, 2022, with comments due by January 16, 2023. The Board will be asked to approve the plans at its January 25, 2023, meeting.

5B4. NAWB President and CEO Ron Painter: Post-Election Workforce Landscape: As a result of the midterm election, Republicans will represent the majority party in the U.S. House of Representatives, with Democrats losing about 9 seats. Democrats will keep the majority in the U.S. Senate and may gain one seat. House Democratic leadership will be changing to more junior members with Rep. Hakeem Jeffries (NY) assuming the minority leader position. The current ranking Republican Rep. Kevin McCarthy (CA) may face opposition to the House Speaker position. The House Education and Workforce Committee chair may change. The Senate Health, Education, Labor, and Pensions (HELP) Committee chair will change as the current longstanding chair becomes the Appropriations Committee chair. In the coming year, the topics of interest for Congress will be on technology, cybersecurity, data analytics, labor market shortages, immigration reform, and education proficiency.

5B5. Board Member Steve Levy: Regional Prosperity, Upward Mobility and Helping Low-Wage Workers: Concepts and Connections: S. Levy presented on the state of the region's workforce and strategies for addressing the dual mandate of meeting the needs of both employers and low and moderate wage workers. To view the slide presentation, click here, <https://novaworks.org/documents/Ongoing/RegionalProsperityUpwardMobilityHelpingLowWageWorkers.pdf>.

5C. GENERAL INFORMATION:

5C1. Quarterly Update: Performance of WIOA Title I Adult, Dislocated Worker, and Youth Services: This new report was included in the meeting packet that captures customer served by NOVAworks and its two current service provider subcontractors in San Mateo County. Updated information will be included in future meeting packets.

5C2. Grant Status/Status of Funds: The reports were included in the meeting packet.

5C3. 2023 NOVAworks Board Meeting Schedule: 2023 schedule was included in the meeting packet.

6. **REPORT FROM THE EXECUTIVE DIRECTOR**

Due to insufficient time, the Executive Director report was forwarded to the Board after the meeting: Board members L. Dalla Betta and B. Guidry-Brown retired from their organizations and the Board; Board member S. Porter was thanked for arranging for customers to attend her company's leadership training; Board Vice Chair R. Foust and members J. Lind and J. Cohen were thanked for assisting with the hospitality industry initiative; K. Vartan is working with staff on a worker cooperative event for the spring; and the Executive Committee will be holding a December retreat.

7. **ADJOURNMENT**

The meeting was adjourned at 1:10 p.m.